Phase I: Letter of Intent to Apply

NYSED Office of Innovative School Models
89 Washington Avenue
Room 475 EBA
Albany, New York 12234
Phone: (518) 474-1762
Fax: (518) 474-7558

Letter of Intent to Apply for a Charter

If you plan to submit a charter school application to the New York State Education Department, please submit the following Letter of Intent and authorizer representative's contact information form to the Office of Innovative School Models by **Wednesday, January 19, 2011.** This will help the Office of Innovative School Models to more effectively communicate with applicant groups and to gather information about interest in expanding choice options in New York.

Please email this letter to charterschools@mail.nysed.gov.
Subject line of the Email: Letter of intent: [name of proposed school]

I understand that this letter and any other general application documentation that I submit will be posted on the NYSED website and made accessible to the public. Personal contact information will not be posted. (Media contact information for each application will be posted separately).

Date of Submission: January 19, 2011

Name of proposed school (the words "charter" and "school" must appear in the proposed school name.): TOP Achievers Academy Charter School

Conversion from an existing public school: ▪ **Yes** ▪ **X** **No**

Lead Applicant or authorized representative: Julia Shoy-Clarke

Media Contact (if different from Lead Applicant): _____

Media Contact email: _____

Media Contact phone number: _____

District or CSD in which the school will be located: 18

Physical address of the school (if known) Not know at this time

Composition of founding group (e.g., parents, teachers, non-profits) Educators, Parents, Community Leaders, Business Professionals, Non-Profit Managers

Proposed opening date (school year for which the school intends to open): **Fall of 2012-2013.** No new charter schools will be able to open earlier than the 2012-13 school year. If a later opening date is anticipated, please indicate the school year: Fall 20_____.

Total Projected Grade Levels and Enrollment

Grade Levels Served: K - 5

Projected Enrollment: 350

Are you planning to work with a charter management organization (CMO)? Yes ☐ No X

If so, please indicate the name of the CMO. _____

Are you planning to work with a partner organization (such as a university, academic program partner, or whole school change model)? Yes ☐ No X

If so, please indicate the name of the organization. _____

Is this proposed school part of an existing network of charter schools? Yes X No ☐

If so, please indicate the name of the charter school network. New Hope Schools

Have you ever applied to this or another charter entity to open this proposed school or another charter school? Yes ☐ No X

If so, please indicate the date the application(s) was/were submitted and to which charter entity (use additional lines as necessary):

1. _____
2. _____
3. _____

Julia Shey-Clarke VP

Signature of Lead Applicant or Authorized Representative

01-14-11

Date

CONTACT INFORMATION FOR APPLICANT'S AUTHORIZED REPRESENTATIVE

Please fill out the following information and submit with the letter of intent. This information will not be posted to the NYSED website.

Lead Applicant or Authorized representative Julia Shoy Clarke
(If the Prospectus is approved, the lead applicant will undergo a required criminal background check and fingerprint scan).

Full mailing address (include city, state, zip code) [redacted]

[redacted]

Daytime telephone number 718-859-4562

Fax number [redacted]

Email address jayc0305@hotmail.com